



MINISTRY OF COMMUNITY DEVELOPMENT GENDER, WOMEN AND SPECIAL GROUPS
COMMUNITY DEVELOPMENT TECHNICAL TRAINING INSTITUTES
(MISUNGWI AND MABUGHAI)
website: www.jamii.go.tz

APPLICATION FORM FOR ADMISSION TO BASIC TECHNICIAN CERTIFICATE, TECHNICIAN CERTIFICATE AND ORDINARY DIPLOMA IN CIVIL ENGINEERING WITH COMMUNITY DEVELOPMENT PROGRAM 2025/2026 ACADEMIC YEAR

1.0 INSTRUCTIONS TO APPLICANTS

1.1 Completion of the form:

Read this application form carefully before filling it. Forms are to be completed using **BLOCK LETTERS** and be returned to the respective Institute through postal address or email address.

1.2 Entry Requirements:

Candidates wishing to be enrolled to pursue either A BASIC TECHNICIAN CERTIFICATE or TECHNICIAN CERTIFICATE or ORDINARY DIPLOMA in Civil Engineering with Community Development program have to fulfill the general minimum entrance requirements specific to each academic program as stipulated here-under:-

1.2.1 Basic Technician Certificate in Civil Engineering with Community Development (NTA LEVEL4) Program:

Holder of Certificate of Secondary Education Examination (CSEE) with a minimum average pass of D grade in FOUR subjects, TWO of which MUST either be **Mathematics, Physics/Engineering Science, Chemistry or English language or Technical Subjects from technical schools.** OR

Holder of Certificate of Secondary Education Examination (CSEE) with a minimum average of D grade in any two Subjects (passes in Divinity/Islamic Knowledge are not counted) and NATIONAL VOCATIONAL AWARD (NVA) Level 3 from Vocational Education Training Authority (VETA) in relevant field.

1.2.2 Technician Certificate in Civil Engineering with Community Development (NTA LEVEL 5) Program:

Should be a holder of A Basic Technician Certificate (NTA Level 4) in Civil Engineering and/or with Community Development or other relevant field of not less than **PASS** class obtained from a college or institute which is fully registered and accredited by National Council For Technical Education (NACTE). OR

Should have at least One principal and One Subsidiary passes in appropriate subjects in the A.C.S.E.E. or equivalent in **Physics, Mathematics, Geography and Chemistry** as based on the National Examination Council of Tanzania grades (**Note:** Principal level passes in Divinity/Islamic Knowledge are not counted). OR

Should be a holder of Basic Certificate Course of two years Civil Technicians Community Development (Building and Civil Engineering) of not less than **PASS** class obtained

1.2.3 Ordinary Diploma in Civil Engineering with Community Development (NTA LEVEL6) Program:

Entry requirements for An Ordinary Diploma (NTA Level 6) in Civil Engineering with Community Development are NTA Level 5 in Civil Engineering and/or with Community Development or its equivalent of not less than **PASS** class obtained from a college or institute which is fully registered by NACTE.

1.3 Documents to be enclosed with:

Complete filled application forms. Copies of certificate(s) for Secondary school education form IV and/or form VI; copies of Basic Technician Certificates and academic transcripts, Technician Certificates and academic transcripts ,copy of birth certificate; recent passport size and an original pay in slip of a non-refundable **Application and Verification fee of TSH. 15,000/-.**

1.4 TUITION FEES

| S/N | Program name (Award) | Program duration | Tuition fees |
|-----|---|------------------|--------------|
| 1 | Basic Technician Certificate in Civil Engineering with Community Development (NTA LEVEL4) | 1 year | 1,090,400/= |
| 2 | Technician Certificate in Civil Engineering with Community Development (NTA LEVEL5) | 1 year | 1,190,400/= |
| 3 | Ordinary Diploma in Civil Engineering with Community Development (NTA LEVEL6) | 1 year | 1,190,400/= |

1.5 Dates of submission and Bank account:

Opening of Students Admission window is **28th May, 2025** for Basic Technician Certificate, Technician Certificate and Ordinary Diploma Applicants. Application fee should be paid through Institute Bank Account

1.6 Contact address for inquires:

| Misungwi Community Development Technical Training Institute – Mwanza | Mabughai Community Development Technical Training Institute –Tanga |
|---|--|
| Postal Address: P.O.Box 2799 Mwanza Email Address: pmisungwi@jamii.go.tz Website : www.misungwicdtti.ac.tz Principal Phone Number :0767040803 Vice principal Academic : 0713197574/0743520523 Head of Department : 0685106408 Admission Officer: 0672566076/0653118018 Admission officer email address: misungwicdtti@gmail.com Account Number & Name: 31301100002CDTTI Mafunzo NMB | Postal Address: P.O.Box 111 Lushoto Tanga Email Address: pmabughai@jamii.go.tz Website : www.jamii.go.tz Principal Phone Number :0753606644 Vice principal Academic : 0757799774 Head of Department : Admission Officer: 0752210818 Admission officer email address: pmabughai@jamii.go.tz Account Number& Name: 41602301399 Uzalishaji Mabughai CDTTI NMB |

2.0 APPLICANT’S PERSONAL DETAILS

First name middle name Last name
 Date of Birth Nationality..... Sex Marital Status
 Physical Impairment (If Any).....
 Postal Address: Email address:
 Phone number/.....District..... Region
 NIDA NO.

Applicant’s next of kin

Full name relationshipphone number.....
 Postal Address Email Address.....District
 Region

3.0 ACADEMIC QUALIFICATIONS:

3.1. Primary school name..... year of completion..... District.....Region.....

3.2 Secondary School Qualifications

| First Sitting | |
|---|--|
| Certificate of Secondary Education | Advanced Certificate of Secondary Education |
| School Name: | School Name: |
| Index Number: | Index Number: |
| Year of Graduation: | Year of Graduation: |
| Second Sitting (If Any) | |
| Certificate of Secondary Education | Advanced Certificate of Secondary Education |
| School Name: | School Name: |
| Index Number: | Index Number: |
| Year of Graduation: | Year of Graduation: |
| 3.3 Post Secondary School Qualifications(NTA Level 4 ,5 and NVA Level 3) | |
| Course Description: | Year of graduation: |
| Institute /College name: | Registration number: |
| GPA:..... CLASS OF AWARD:..... | |

4.0 LEVEL OF STUDY (Please tick the Appropriate level):

| | |
|---|--|
| Basic Technician Certificate in Civil Engineering with Community Development(NTA 4) | |
| Technician Certificate in Civil Engineering with Community Development (NTA 5) | |
| Ordinary Diploma in Civil Engineering with Community Development(NTA 6) | |

5.0 DECLARATION BY THE CANDIDATE:

I hereby certify that the information in this application form is accurate and complete.

Signature of ApplicantDate

6.0 FOR OFFICIAL USE ONLY:

Date of receipt:..... Reference number: